

1-20-98

Eloise Anderson, Director
California Department of Social Services
744 P Street
Sacramento, CA 95814

FAX (916) 654-1295

Subject: Additional Clarification regarding Imperial County's CalWORKs Implementation Plan

Dear Eloise:

Following further discussions with Gordon Scott's office, we offer the following additional clarifications regarding our county's CalWORKs implementation plan.

- 1) For firstborn children, the department will utilize the standard six-month exemption with reductions to three months or extensions up to one year on a case by case basis utilizing the attached work exemption criteria.
- 2) Job Retention Services-the county will provide job retention services. We will refer appropriate public service employment slots to participating agencies and/or organizations.
- 3) The county will utilize the existing GAIN grievance procedure. We will be reviewing this procedure for any appropriate changes or revisions. Should there be any changes, we will submit to your office.

Please call me if you have any further questions.

Sincerely,



James Semmes, Director
Department of Social Services

cc Carla Moore, CalWORKs Program Manager

(g)

Infant Exemption: A recipient with primary responsibility to care for a child under six months old is exempt from work participation requirements.

On a case-by-case basis, based on criteria developed by the county, this age may be reduced to 12 weeks or increased to 12 months for exemption purposes.

For additional children born to an individual who has utilized the infant exemption, a 12 week exemption applies.

This exemption may be extended to six months on a case-by-case basis based on criteria developed by the county.

Criteria to increase or decrease the infant exemption period:

1. Availability of infant child care based on information received from the child care resource and referral agency.
2. Available infant care for traditional and non-traditional hours.
3. Available infant care for special needs infants.
4. Reasonable commute time to/from provider.
5. Reasonable amount of provider choices for parental selection.
6. Availability of transportation.
7. Availability of employment/labor market conditions.
8. Presence in the home required due to incapacity or special needs of infant or other household member as allowed under Section 11320.3(b) (5) of the W & I Code.
9. Evaluate the family situation at 12 weeks, encouraging the recipient to participate in work activities.

FORMAL GRIEVANCE PROCEDUREI. RESOLUTION OF DISPUTES

- A. Whenever a GAIN participant alleges that any program requirement or assignment is in violation of the participant contract or is inconsistent with the GAIN program, the formal grievance procedure may be utilized. This procedure may not be utilized for disagreements stemming from assessments made to determine the employment service needs of the GAIN participant.
- B. Prior to the filing of the formal grievance, the GAIN participant shall have participated in the conciliation process as described by MPP Section 42-781.

II. FILING FOR A FORMAL GRIEVANCE

Any individual wishing to utilize the formal grievance process, must file a formal grievance within ten (10) days of receipt of the Notice to Terminate Conciliation. The request for a formal grievance hearing must be made in writing and may be delivered to the Imperial County Welfare Department. In the event that the GAIN participant is unable to write and has no other provisions for filing a written request for formal grievance, the participant may request a formal grievance by telephoning the Imperial County Welfare Department's Administrative Services Hearings staff. If the request is oral, the designated personnel shall prepare the required forms on behalf of the individual and obtain the individual's signature.

III. NOTICE OF HEARING

- A. Upon receipt of a request for a formal grievance, a Notice of Scheduled Hearing shall be mailed to the GAIN participant within five days. The Notice shall specify the date, time and place of the hearing, as well as the hearing procedures to be followed. Hearings shall be scheduled no earlier than ten days and not later than fifteen days following the mailing of the hearing notice.
- B. The hearing officer may reschedule a hearing on the request of the individual, his or her representative or any other party involved in the hearing.

FORMAL GRIEVANCE PROCEDURE

IV. FORMAL GRIEVANCE POLICIES

- A. The testimony at the hearing shall be recorded.
- B. The case records shall be available for inspection and copy by any party during, prior to or subsequent to the hearing upon request.
- C. The hearing officer shall, if feasible, resolve the dispute by conciliation at any time prior to the conclusion of the hearing.

V. HEARING OFFICER DECISIONS

- A. The hearing officer may rule any of the following:
 - (1) The individual has failed or refused to participate without good cause, as specified in MPP 42-782.
 - (2) That good cause has been established in accordance with MPP 42-782.
 - (3) The request for a formal grievance is dismissed because of any of the following:
 - (a) The request for a formal grievance was not filed in a timely manner in accordance with Section II of this procedure and the GAIN participant did not have a verifiable, serious and compelling reason for his/her late request.
 - (b) The request for a formal grievance has been withdrawn in writing.
 - (c) The individual failed to appear at the hearing without good cause as specified in MPP 22-053.16.
 - (4) Such other rulings as are appropriate to the issues in question. However, the hearing officer may not rule on, nor consider the validity, nor constitutionality of any of the applicable law.
- B. Based upon the entire record, including any evidence and oral testimony provided at the hearing, the hearing officer shall provide a written decision. Within five working days following the hearing, a copy of the decision stating the hearing officers findings and conclusions and the reasons therefor shall be mailed to the individual and his or her authorized representative, if any, and to the County's coordinator. Instructions for appealing an adverse decision or recommendation shall be attached to the individual's copy of the decision.

STATE OF CALIFORNIA

OFFICE MEMO

DATE: January 9, 1998

TO: Tom Burke
CalWORKs Plan Certification Coordinator

FROM: Gordon V. Scott
Regional Advisor *GV Scott*

PHONE NUMBER:

SUBJECT: Imperial County Plan

I discussed our concerns with Jim Semmes, Director and we have clarified all of them.

1. The Plan for our review is as attached. The other material was for background purposes for Board members and others who might not be familiar with CalWORKs. Other material sent along with the Plan relate to the GA Board action and examples.

2. They are fully aware that GAIN no longer exists and that CalWORKs welfare to work requirements apply and that active GAIN contracts will be converted.

3. The backgrounder on Child Care stated; "To the extent funds are available, child care may be paid for a child who is not otherwise eligible for CalWORKs (ineligible alien child), if the lack of child care would result in the caretaker not being able to participate in work activities." Jim understands our concern and said that the phrase "To the extend funds are available" includes both legally and fiscally.

4. The county will use the following definition of domestic violence as the criteria to waive participation, paternity and child support requirements if good cause for noncooperation is established.

Abuse is defined to mean battering or subjecting a victim of extreme cruelty by: physical acts that resulted in or threatened to result in physical injury,

sexual abuse; sexual activity involving a child in the home; being forced to participate in nonconsensual sexual acts or activities; threats of, or attempts at, physical or sexual abuse, mental abuse; neglect or deprivation of medical care or stalking.

5. The attachments and all references to presentations or "spoken to" should be understood to include full participation by the audience in discussing the content of the presentation as well as contributing their ideas and concerns.

6. The County will act as a broker to obtain services that are available from other agencies on behalf of families who transition off aid due to time limits or employment.

EA/AB/BW
attachment



Imperial County Dept. of Social Services

Jim Semmes
Director
2995 South 4th St. Suite 105
El Centro, CA 92243

Telephone (760) 337-6884
Fax (760) 370-0492

12-16-97

Eloise Anderson, Director
California Department of Social Services
744 "P" Street
Sacramento, CA 95814

Dear Eloise:

On 12-9-97, our Board of Supervisors approved our CalWORKs implementation plan. Included with this letter is a copy of our plan, signed by our Board Chairman, Bill Cole.

Please call me if you have any questions.

Sincerely,

A handwritten signature in dark ink, appearing to read "James Semmes", with a long horizontal flourish extending to the right.

James Semmes, Director
Department of Social Services

DEPARTMENT OF SOCIAL SERVICES

COUNTY OF IMPERIAL



Jim Semmes
Director

2995 So. 4th St., Suite 105
El Centro, CA 92243

Tel: (619) 337-68
Tel: (619) 353-10
Fax: (619) 370-04

6

CalWORKs Implementation Plan



From Welfare to Work

***Imperial County
Department of Social Services***

***Submitted by:
Jim Semmes, Director***

**IMPERIAL COUNTY
DEPARTMENT OF SOCIAL SERVICES**

CalWORKs Plan

Date Submitted

12-16-97

Prepared by:

JAMES SEMMES, DIRECTOR

This plan is submitted pursuant to Section 10531 of the Welfare and Institutions Code required by The Welfare to Work Act of 1997, AB 1542.

EXECUTIVE SUMMARY

Briefly describe the CalWORKs program of IMPERIAL County. Include:

- (1) A listing of the major program goals and objectives; and**
- (2) A brief description of the major program elements which will contribute to those goals and objectives.**

(Each of these elements should be on separate pages to facilitate the review process.)

CalWORKs Overview
Plan for Imperial County Implementation
Executive Summary

Over the past fifteen months, the Imperial County Department of Social Services has been preparing and participating in the development of welfare reform issues arising out of the approval of the Personal Responsibility and Work Opportunity Reconciliation Act (P.R.A.W.O.R.A) signed into law by President Clinton on August 22, 1996. Starting in October of 1996, our department participated in Public Welfare Reform Hearings and other regional and state meetings that would help shape the development of California's welfare reform plan. Throughout this time, the Director of Social Services has conducted numerous presentations to groups throughout Imperial County discussing the design of federal welfare reform and how it might ultimately impact Imperial County. Attached is a partial list of groups spoken to during this time. Throughout this period also, the press has kept close in touch with the department to discuss various aspects of welfare reform and potential impact on the county. News media outside the county have also been interested in the potential impact on our area due to its unique geographical and cultural features. The Public Broadcasting System (PBS-Jim Lehrer Hour) did a nationwide presentation focusing on our county that was broadcast in early 1997 with a subsequent updated broadcast in the summer of 1997. The Chicago Times also did a feature on our county as a result of the PBS special, as well.

In August of 1997, the Governor and California Legislature finally came to agreement on the state budget which included the passage of AB 1542 which implements the CalWORKs (California Work Opportunity and Responsibility to Kids) program in California. (See attached summary of AB 1542) This program replaces AFDC(Aid to Families with Dependent Children) as well as GAIN (Greater Avenues to Independence). The combined programs emphasize Welfare to Work and establish the development of local plans to meet the needs of the community within the guidelines of the state plan. Social service agencies were issued planning guidelines in September of 1997 and were given to January, 1998 to submit their plan to the state.

Fortunately, in Imperial County, we have a close network of agencies and organizations that work together daily to better coordinate and deliver services to

our clients. There are a number of committees, councils, advisory groups and task forces that meet regularly to discuss program issues as well as changes being implemented. An example of such is the El Centro Regional Task Force on Homelessness which is chaired by the Director of Social Services. With the approval and endorsement of the El Centro City Council, the task force which has been in existence for several years, has taken on various issues that impact homelessness throughout the county. This past year, the task force has included as a regular agenda item the discussion of welfare reform issues. As these are public meetings, representatives from throughout the community have participated in the discussion of this major issue. As this was an existing body that is comprised of a cross-section of the community, we have utilized this task force along with other advisory groups to address development of the welfare reform plan in Imperial County.

Another example of utilization of existing systems to gather input into the planning process is the county's Interagency Steering Committee which is chaired by the County Superintendent of Schools and consists of department heads from many agencies interested in the development and coordination of plans of service to needy families throughout the county. Reporting to the Interagency Steering committee is the county's Local Coordinating Committee (LCC) which has a much larger number of participants. The LCC makes recommendations to the Steering Committee on new programs or modifications to existing programs in order to deliver better services to the community. Perhaps the biggest success of these groups is the development of Healthy Start Centers in the areas of Winterhaven, Calexico, Brawley and El Centro. Incorporating the successful Safe Futures program in Brawley under the umbrella of the Interagency Steering Committee is an example of a more consistent and coordinated delivery of services to the outreach areas. Imperial County has been very successful in obtaining many different grants that enhance services to the community. By involving all the players in the system we have been able to avoid duplication and provide more services with less resources.

Perhaps one of the oldest examples of cooperation between departments is the co-location of the Employment Development Department (EDD) and Imperial Valley College (IVC) within our GAIN program which began in 1988. Since our move to new facilities in 1996, EDD, IVC along with ICOET (Imperial County Office of Employment Training) which is also located next to us, have been preparing for

the implementation of welfare reform. The GAIN program has shifted to a welfare to work mode, IVC is stressing vocational education and EDD has modernized its system to incorporate the latest technology in order to allow clients direct access to job information.

With the merging of AFDC and GAIN into the CalWORKs program in Imperial County, we have begun the process of expanding our client base (approximately one-third of the AFDC population) in GAIN to include the full AFDC population. Last year we received an augmentation that allowed us to start this process. It was apparent that essential job services be provided up-front when clients first walked into the door seeking public assistance. These services would include child care, transportation and other ancillary services along with the offer of diversion assistance that would enable a potential client to get emergency services that would get them into employment and avoid having to apply for aid.

Since child care is a major issue in any welfare to work program, state law establishes a three-tiered child care structure, administered by county social services in the first stage, and jointly by counties and contract providers in later stages. A planning council must be established. It requires that half the members of local child care planning councils be appointed by the County Board of supervisors and half by the County Superintendent of Instruction. It requires that the planning councils be comprised of 20 percent local government representatives, 20 percent community representatives, 20 percent child care providers who do not hold contracts with the department of Education, 20 percent child care consumers, and 20 percent at large members. We will be submitting a separate board request in conjunction with the County Office of Education for your approval.

Perhaps one of the major components of welfare reform is time limits. Public assistance is no longer an entitlement but is a time limited welfare to work program. In California, new applicants have 18 months to get into a job while existing recipients have 24 months. Lifetime benefits are five years with limited exceptions. Imperial County, with its historic high unemployment rate, faces the enormous challenge of developing 5,000 new jobs if we are to succeed in putting all of our clientele to work. Although the CalWORKs program does not include a specific economic development component, it is essential that economic development efforts be coordinated with the on-going planning process.

While initially welfare reform included a dramatic ban of services to non-citizen legal residents, the final plan modified this ban considerably with just restriction of benefits to food stamp applicants and recipients who are non-citizens. Since early 1997 we have been required to deny Food Stamps to non-citizen/legal resident applicants not meeting certain exempt criteria. As of September, 1997 we were to have discontinued all such current recipients of Food Stamps. This has had an impact on local resources that provide emergency food to clients. Our county along with a number of other counties in California did receive a federal waiver based on our high unemployment that allows us to continue to provide food stamp assistance to able-bodied adults without dependents (ABAWDs) who are working less than 20 hours a week.

Partially as a result of restriction of benefits along with a federal and statewide trend in reduction of caseloads as a result of an improved economy, Imperial County has also seen a dramatic decrease in caseload for the first time in many years. Over the last year, our overall caseload has dropped 12% along with a decrease in cost of public assistance payments, this despite the county's unemployment rate remaining in the 22-32% range. We are very fortunate that beginning in early 1998 we will have totally converted our public assistance caseload to the Statewide Automated Welfare System (SAWS) We are the only southern county that has completed this process. This system will make tracking cases immensely easier than under our old system. We will also be able to incorporate the numerous regulatory changes under welfare reform into our system in a much more expeditious manner. Such things as tracking school attendance and immunization of children should be facilitated.

The attached welfare reform implementation plan has tried to address all of the components while involving all of the players into a plan that can be implemented immediately. Upon Board of Supervisor approval, we will forward this plan to the California State Department of Social Services(CDSS) for acceptance. With your support and with the support of the community, we will then continue the monumental task of changing welfare as we know it to a successful welfare to work program.

Included in the attached plan are options along with a recommended approach for your consideration. Internal work groups were created to analyze the various options. Several options require that the Board of Supervisors apply for funds for

various activities. DSS recommends that your Board delegate a committee to review and evaluate the guidelines relative to these funding opportunities and determine which funds to apply for. One of these, the Job Creation Investment Fund option, requires that the Board designate a planning group to develop a grant application and obtain a Board Resolution.

Once direction has been selected regarding these various options, DSS will submit these recommendations to the state as an addendum to the CalWORKs plan.

Jim Semmes, Director
Department of Social Services

Section 10531 of the Welfare and Institutions Code (WIC) requires each county to develop a plan that is consistent with state law and describes the full range of services available to move CalWORKs applicants and recipients from welfare-to-work. Subsections (a) through (q) set forth specific plan requirements which are addressed below. The CalWORKs plan should not duplicate the planning processes which have already occurred within the county, rather it should incorporate other planning efforts where appropriate.

(a) COLLABORATION WITH PUBLIC AND PRIVATE AGENCIES TO PROVIDE TRAINING AND SUPPORTIVE SERVICES

Briefly describe how the county will work with other public and private agencies to provide necessary training and support services. This section should include, at a minimum, a list of the necessary training and support services and the public and/or private agencies which will provide those services. [References: Education Code Section 10200 and WIC Section 10531(a)]

SEE BELOW

Does your county have a Refugee Employment Services Plan?

☐ YES ☒ NO

☐ If so, please certify that welfare-to-work activities will be coordinated with the County Refugee Services Plan.

Imperial County Department of Social Services will continue to work with both private and public agencies to provide training and support services for its CalWORKs program. Currently, the local community college, Imperial Valley College, and the Employment Development Department are co-located at our CalWORKs (formerly GAIN) office. We have contracts with both entities for the provision of assessment and job club activities. The Office of Employment Training is also located next to our CalWORKs office and will prioritize its services for CalWORKs recipients. In addition to these on site collaborations, our CalWORKs program will have working agreements with the Office of Education, ROP, Adult Basic Education, PIC's, Housing, and local CBO's providing training and/or supportive services, etc. The implementation of the CalWORKs program will be an expansion and an enhancement of the many successful collaborations with our GAIN program.

I.C. Farmworker Coalition

Post-it brand fax transmittal memo 7671		# of pages 4	
To	Co.	From	Co.
Calexico		Calexico	
Dept.		Phone #	
357-7738			
Fax #			

Title	First Name	Last Name	Company	Address1	City
Mr.	Roy	Flores	Arbor Training Center	1560 Ocotillo Dr., Suite E	El Centro
Ms.	Carol	Rascon	Breast & Cervical Cancer Control Program	651 Main Street	El Centro
Ms.	Daniela	Sullivan-Marzahl	IVILC	395 BROADWAY Suite #1	El Centro
Mr.	Sergio	Serrano	Riverside Office of Education	47-336 Oasis St.	Indio
Ms.	Rowena	Carrillo	Imp. Irrigation	333 E. Baroini Rd	Imperial
Mr.	Gilbert	Grijalva	Calexico Housing Authority	1006 E. 5th St.	Calexico
Mrs.	Oralia	Cortez	Calexico Housing Authority	850 Eady Ave	Calexico
Ms.	Lupe	Quintero	Calif. Rural Legal Assistance	449 Broadway	El Centro
Ms.	Lupe	Ponce	Campesinos Unidos Community Liaison	P.O.Box 203	Brawley
Mr.	Richard	Ortega	Neighborhood House	506 Fourth st.	Calexico
Mr.	Jose	Lopez	Campesinos Unidos, Inc.	P.O.Box 203.	Brawley
Mr.	David	Dhillon	Catholic Community Director	250 W.Orange	El Centro
Dr.	John	Hunt	Imperial Valley College	380 E. Atens	Imperial
Ms.	Rosalva	Sanchez	Clinica de Salud del Pueblo	223 W. Cole Rd.	Calexico
Mr.	David	Dorame	Department of Industrial Relations	PO Box 1761	El Centro
Mr.	Jesse	Dominguez	Department of Rehabilitation	1295 State St., Suite 205	El Centro
Mr.	Jose	Bernal	Department of Rehabilitation	1295 State St. Suite 205	El Centro
Ms.	Maria	Preciado	Diabetes & Endocrine	1594 So. Imperial, Suite A	El Centro

Title	FirstName	LastName	Company	Address1	City
Mr.	Ignacio	Vazquez	Disability Insurance Office	PO Box 831	San Diego
Mr.	Angel	Somera	EDD	PO Box 3187	El Centro
Mrs.	Curtis	Hurst	EDD	PO Box 3187	El Centro
Mr.	Gilbert	Ortega	EDD	P.O. Box 3187	El Centro
Mr.	Mel	Smith	IV Indep.Liv.Cen	P.O.Box 1713	El Centro
Mr.	Jesse	Rodriguez	CRLA Migrant	P.O.Box 35	Coachell
Mrs.	Loli	Torres	EDD, Outreach Worker	601 Imperial Ave.	Calexico
Mr.	Felix	Meza	El Sol Del Valle	P.O. Box 3442	El Centro
Ms.	Lupe	Fernandez	Family Resource Center	1398 Sperber Road	El Centro
Mr.	Raul	Martinez	Helping Hands Professional-Home Health Service	1310 S. Imperial Ave.	El Centro
Ms.	Celeste	Cantu	Housing Authority	1401 D St.	Brawley
MS	Cindy	Dagnino	Imp Cty	935 Broadway	El Centro
Ms.	Hilda	Trevino	Immigration and Naturalization Service	PO Box 1780	Calexico
Mr.	Darrell	Byrd	Imperial County Agriculture Commissioner's Office	150 S. 9th St.	El Centro
Mr.	Refugio	Gonzalez	Imperial County Cooperative Extension	1050 E. Holton Rd.	Holtville
Ms.	Paula	Renee	Imperial County Cooperative Extension	1050 Holton Rd.	Holtville
Ms.	Carla	Moore	Imperial County Department of Social Services	PO Box 930	El Centro
Ms.	Charlotte	Clunn	Imperial County Health Department	935 Broadway	El Centro
Mrs.	Isabel	Figueroa	Imperial County Office of Education-Migrant Program	1398 Sperber Rd.	El Centro
Ms.	Grace	Lopez	Healthy Start	655 Sheridan	Calexico
Ms.	Rosa	Corona	Advocate's Office United Farm Workers of	221 W. 2nd St.	Calexico

Title	FirstName	LastName	Company	Address1	City
Ms.	Becky	Sanchez	Imperial County Office of Employment Training	29995 So. 4th St.101	El Centrc
Mr.	Ernie	Morlett	Imperial County Work Training Center	501 Broadway	El Centro
Mr.	Ken	Phillips	Imperial County Work Training Center	501 Broadway	El Centro
Mr.	Cindy	Vega	International Industrial Medical Center	120 w. Cole Rd.	Calexico
Mr.	Danny	Santillan	Communtiy Advocate	P.O.Box 3954	Calexico
Ms.	Linda	Macias	MHS of Imperial Valley	584 West Main St.	El Centro
Mr.	Arturo	Ramudo	Monitor Advocate's Office, MIC 74	660 J St. Suite 285	Sacrame o
Mr.	Maurcio	Nuno	A.L.R.B.	319 S. Waterman	El Centro
Mr.	Jose	Espino	Pioneer Memorial Hospital	207 W. Legion Rd	Brawley
Mr.	Jaime	Esquer	CET	294 S. 3rd St	El Centro
Mr.	Ernesto	Castro	Private Industry Counsel	797 Main St., Suite A	El Centro
Mr.	Tom	Cauffman	Act. Port Director	P.O. Box 632	Calexico
Mr.	Ruben	Garcia	SER Jobs for Progress	770 Main St , Suite A	El Centro
Ms.	Carmen	Durazo	Service Learning Program	1030 Encinas	Calexico
Ms.	Cindy	Whitman	Social Security Administration	1699 W. Main St	El Centro
Ms.	Emily	Palacio	State & Federal Funding (Migrant ED)	PO Box 792	Calexico
Mr.	Alex	Morales	Monitor Advocate's Office	660 J St. Suite 285	Sacaram nto
Ms.	Rosa	Corona	United Farm Workers of	221 W. 2nd St.	Calexico

I.C. HEAD START

**Health And Social Services
Advisory Committee
1997..1998**

Voting Members:

Linda Watson	Imperial Valley Women's Clinic Inc. 485 Orange Avenue, El Centro, Ca. 92243 (760) 353-3331
Phyllis Colter	Literacy Volunteers of America 939 W. Main Street, El Centro, Ca. 92243 (760) 352-8541
Carla Moore	Gain Program 2995 South Fourth Street, El Centro, Ca. 92243 (760) 353-5900
Maria Price	Gain Program 2995 South Fourth Street, El Centro, Ca. 92243 (760) 353-5900
Paula Reese	Cooperative Extension University of California Imperial County 1050 E. Holton Road, Holtville, Ca. 92250 (760) 352-9474
Mary Shinn	Imperial County Health Department 935 Broadway, El Centro, Ca. 92243 (760) 339-4451
Erney Zuniga	Regional Center for the Developmentally Disabled 1073 W. Ross Avenue, El Centro, Ca. 92243 (760) 353-2830

Non-Voting Members:

Rosalinda Donahue	Clinica De Salud Del Pueblo, Inc. Dental Clinic 1166 "K" Street, Brawley, Ca. 92227 (760) 344-6471
Estephany Castro	Register Dietitian 1721 Underwood Rd. Holtville, Ca. 92250 (760) 356-4715 Home (760) 353-0354

Head Start Teachers:

Lidia Rodriguez	Joseph Vogel Center (760) 337-8081
Edith Hernandez	Claudio Carmona Center (760) 337-2944

* Two new parents will be voted into represent the parent group in the meeting of December

**Policy Council Member
1997..1998**

President Claudio Carmona	Norma Amezquita	955 South 10th Street, El Centro, Ca. 92243 (760) 353-0708
Vice-President Calexico I	Elvia Rodriguez	704 Giles Avenue, Calexico, Ca. 92232 (760) 357-8363
Secretary Calexico II	Lilia Palomera	913 Calexico Street, Calexico, Ca. 92234 (760) 357-6157
Treasurer Holtville	Margarita Rubio	820 Walnut Avenue, Holtville, Ca. 92250 (760) 356-5188
Joseph Vogel Rep.	Rita Borbon	420 Sunset Drive, El Centro, Ca. 92243 (760) 355-8618
Heber	Martha Sandoval	165 Main Street, Heber, Ca. 92243 (760) 337-1443
K.M.M.M.C.	Xiomara Acevedo	2498 Vine Street, El Centro, Ca. 92243 (760) 352-6161
McKinley	Julieta Perez	1400 Imperial Apt. 85, El Centro, Ca. 92243 (760) 353-2987
Imperial	Virginia Camarillo	514 Imperial Ave. #2, Imperial, Ca. 92251 (760) 355-4743
Westmorland	Myreya Sanchez	271 N. Center Dr., Westmorland, Ca. 92281 (760) 351-0069
Victor Jaime	Melissa Felix	616 Yucca Drive, El Centro, Ca. 92243 (760) 352-3412

Community Representatives:

Gain Department	Carla Moore	2995 South 4th Street, El Centro, Ca. 92243 (760) 353-5900
C.U.I. Board Rep.	Maria Acuna	(760) 357-2196

(b) PARTNERSHIPS WITH THE PRIVATE SECTOR TO IDENTIFY JOBS

Describe the county's partnerships with the private sector, including employers, employer associations, the faith community, and central labor councils, and how those partnerships will identify jobs for CalWORKs program recipients. [Reference: WIC Section 10531(b)]

The CalWORKs program will continue to work with the private sector as we have done under the GAIN program. Our CalWORKs manager (formerly the GAIN manager) sits on the Private Industry Council Board. In addition the department is represented in many collaboratives involving the private sector (see attached) The Director of Social Services is chairman of the El Centro Regional Task Force on Homelessness which has identified Welfare Reform as the major issue of the year to address. This task force has many private and public entities represented. The faith community is regularly represented by the Salvation Army and Catholic Charities. In addition various other religious groups occasionally attend these monthly meetings. Currently, a San Diego State intern, under the direction of the task force is working with others in the faith community to help identify resources for the CalWORKs program recipients. These efforts will continue to be expanded throughout the coming year.

PRIVATE INDUSTRY COUNCIL
Board Members

RAUL ARAGON

1834 Desert Gardens Drive
El Centro, CA 92243
(H) 352-4636 Fx. 355-6107
(W) 352-8320 ext. 248
Educational/Public Relations

ALEJANDOR CALDERON

Canizalez Associates, Inc.
588 Broadway
El Centro, CA 92243
353-9382 Fx. 353-1031
Vocational Rehab/Prg. Dev.

DORIS COFIELD

Chromizing Southwest
1150 S. McCullom
El Centro, CA 92243
352-8620 Fx. 352-0189
Private Sector/Oversight

BYRON GLASS

General Dynamics
450 Aten Road.
Imperial, CA 92251
355-3000 Fx. 355-3030
Private Sector/Prg. Dev.

HECTOR MARTINEZ

Southern California Gas Co.
370 N. 4th Street
El Centro, CA 92243
Private Sector/Oversight

JUDITH BEAL

C.W.A., Local 9509
7548 Trade Street
San Diego, CA 92121
695-1509 Fx. 695-2074
Organized Labor/Pblc. Rel.

EDDIE CHUN

Eddie Chun Architect
1265 State Street
El Centro, CA 92243
353-3788 Fx. 353-5180
Private Sector/Executive

PHYLLIS COLTER

Literacy Volunteers of America
939 Main Street
El Centro, CA 92243
352-8541 Fx. 352-8556
CBO/Program Development

KELLY KEITHLY

Keithly-Williams Seeds
P.O. Box 177
Holtville, CA 92250
356-5533 Fx. 356-2409
Private Sector/Oversight

MIKE MC MAHON

Kennedy's For Tires
300 N. Imperial Ave.
El Centro, CA 92243
352-2481 Fx. 352-1712
Private Sector/Pblc. Rel

KEN ROSEVEAR

Thomas Motor Company
1860 Glenwood Rd.
El Centro, CA 92243
(H) 353-7756 (W) 353-8000
Fx. 352-1181
Private Sector/Exe./Prg. Dev.

LARRY WILLIAMS

Union Bank
290 Main Street
Brawley, CA 92227
344-3730 Fx. 344-1390
Private Sector/Oversight

CARLA MOORE

GAIN
2995 S. 4th St., Ste. 102
El Centro, CA 92243
353-5900 Fx. 337-5783
Public Asst./Prg. Dev.

ANGEL SOMERA

EDD
P.O. Box 3187
El Centro, CA 92244
339-2701 Fx. 352-2374
Public Emp./Exe./Pblc. Rel

ROB ZIMMER

Spectrum Advertising
760 Main Street
El Centro, CA 92243
353-7000 Fx. 353-6956
Economic Dev./Pblc. Relations

City of El Centro
Homeless Task Force
Membership Roster

Representation	Member
1 Medical Profession	Ray Arviso
1 Womanhaven	Barbara Shaver
1 Salvation Army	Danny Silva
1 Catholic Charities	David Dhillon
3 Churches	New Creations
	Walter Colace
	Seventh Day Adventist
	Pam Gaspar
	Second Baptist Church
	Rev. Ira Lynn
1 Mental Health	Rudy Lopez
1 Social Services	Jim Semmes
1 Chamber of Commerce/Business	Larry Bratton
1 Council Member	Jack Dunnam
2 Citizens at Large	Gil Perez
	Don Gorham
1 I.V. Housing Authority	Celeste Cantu
<u>1 Homeless Representative</u>	Jack Garvie
	15 Total Membership

(c) LOCAL LABOR MARKET NEEDS

Briefly describe other means the county will use to identify local labor market needs. [Reference: WIC Section 10531(c)]

The CalWORKs program will continue to use current resources provided by the Employment Development Department to identify local labor market needs. We have recently expanded our computer link-ups with other electronic systems that provide local job information. (See Attached)



STATE OF CALIFORNIA

PETE WILSON, Governor



HEALTH and WELFARE AGENCY DATA CENTER

Statewide Automated Welfare System

1651 Alhambra Boulevard

Sacramento, California 95818

(916) 229-4400

FAX (916) 229-4487

August 13, 1997

Mr. James Semmes, Director
Imperial County Department
of Social Services
P.O. Box 930
El Centro, CA 92244-0930

Dear Mr. Semmes:

This is to approve your request of August 8, 1997, to install the Sharing Available Resources (**SHARE**) computer system in your Greater Avenues for Independence (**GAIN**) program office. I understand that the SHARE system was developed by the Employment Development Department, and allows job seekers to use a computer to browse through all of the job orders in the system. SHARE will also allow Internet access to America's Job Bank. The equipment for this system consists of 11 personal computers, one laptop computer, two printers, one projector and screen, one color copier, and related hardware and software.

The one-time costs are \$62,863. Annual maintenance and operations costs were not identified, nor requested. I understand that the equipment will be competitively purchased.

This approval is contingent upon the availability of state and federal funds. Account Number **13-97-758-00-00** is assigned for claiming purposes. If you have questions regarding the claiming of costs, please call the California Department of Social Services, Fiscal Policy Bureau at (916) 657-3440.

If you have other questions or concerns, please call me at (916) 229-4445 or Ramiro Mazuka at (916) 229-4460.

Sincerely,

GINO MAIOLINI

Manager

SAWS Project Approvals

c: Carla E. Moore, GAIN Program Manager

(d) WELFARE-TO-WORK ACTIVITIES

Each county is expected to offer a range of services adequate to ensure that each participant has access to needed activities and services to assist him or her in seeking unsubsidized employment. [Reference: WIC Section 11322.7(a)] Pursuant to WIC Section 11322.7(b) "No plan shall require job search and work experience of participants to the exclusion of a range of activities to be offered to recipients." Activities allowed by state law include, but are not limited to, those listed below. Please indicate which of the following activities will be provided and identify any allowable activities that will not be provided. [Reference: WIC Section 10531(d) and WIC Section 11322.6]

- | | |
|--|---|
| <input checked="" type="checkbox"/> Unsubsidized employment | <input checked="" type="checkbox"/> Work study |
| <input type="checkbox"/> Subsidized private sector employment | <input checked="" type="checkbox"/> Self-employment |
| <input type="checkbox"/> Subsidized public sector employment | <input checked="" type="checkbox"/> Community service |
| <input checked="" type="checkbox"/> Work experience assistance | <input checked="" type="checkbox"/> Job search and job readiness |
| <input checked="" type="checkbox"/> On-the-job training employment | <input checked="" type="checkbox"/> Job skills training directly related to |
| <input type="checkbox"/> Grant-based on-the-job training | <input checked="" type="checkbox"/> Supported work |
| <input checked="" type="checkbox"/> Vocational education and training | <input type="checkbox"/> Transitional employment |
| <input checked="" type="checkbox"/> Education directly related to employment | <input type="checkbox"/> Other (list) |
| <input checked="" type="checkbox"/> Adult basic education (includes basic education, GED, and ESL) | |

(e) SUBSTANCE ABUSE AND MENTAL HEALTH TREATMENT SERVICES

Plan for Substance Abuse Services

Briefly describe how the welfare department and the county alcohol and drug program will collaborate and utilize new funds available to ensure the effective delivery of substance abuse services. These funds should be used to maximize federal financial participation through Title XIX of the federal Social Security Act. If the county has determined who will provide substance abuse treatment services, please indicate the providers in the plan. If that decision has not been made, please provide CDSS an addendum to the county CalWORKs plan indicating the provider when determined. [Reference: WIC Section 11325.8]

X Certify that the county's substance abuse treatment services will include at least the following: evaluation, case management, substance abuse treatment, and employment counseling, and the provision of community service jobs.

Describe any additional services the county will provide. [Reference: WIC Section 11325.8]

SEE BELOW

Plan for Mental Health Services

Briefly describe how the welfare department and the county department of mental health will collaborate and utilize new funds available to provide effective mental health services. Counties should maximize federal financial participation to the extent possible in the provision of mental health services. [Reference: WIC Section 11325.7]

X Certify that the county will provide at least the following services: assessment, case management, treatment and rehabilitation services, identification of substance abuse problems, and a process for identifying individuals with severe mental disabilities.

Please describe any additional services the county will provide SEE BELOW

SUBSTANCE ABUSE/MENTAL HEALTH SERVICES

Treatment services are considered a welfare-to-work activity to the extent they are necessary to obtain and retain employment. The recipient must be offered a referral to receive treatment. The county has the option to offer additional referral opportunities.

The Director of Social Services and the Mental Health Director have agree to enter into a contract for the provision of Substance Abuse and Mental Health Services. This contract will be developed and finalized in the immediate future. In addition, the Mental Health Director has agreed to make staff available, on site, at the Department of Social Services in order to expedite the assessment and provision of these services. Mental Health Staff and Department of Social Services staff will collaborate in implementing a viable self-sufficiency plan for the CalWORKs recipient.

JUSTIFICATION:

The determination of service needs for substance abuse treatment and mental health services should be made based on an individual basis rather than as a standard policy.

The provision of such services is included as a current benefit under the Medi-Cal program. No additional county costs should be incurred for the provision of these services. The enhanced funding allocation will be used only for those services not covered by Medi-Cal.

(f) MENTAL HEALTH SERVICES AVAILABLE AFTER TIME LIMITS

Briefly describe the extent to which and the manner in which the county will make mental health services available to recipients who have exceeded the 18 or 24 month time limit. [References: WIC Section 10531(f) and WIC Section 11454]

Those recipients who exceed the 18/24 month time limit and are in need of Mental Health Services will be referred to County Mental Health. Should funding be available to provide reimbursement for Mental Health Services not covered by Medi-Cal, the Department of Social Services will evaluate on a case-by-case basis provision of these services to assist in a self-sufficiency plan.

(g) CHILD CARE AND TRANSPORTATION SERVICES

Child Care

Please briefly describe how child care services will be provided to CalWORKs participants. This should include a description of how the county will provide child care for families transitioning from county funded providers to non-county funded providers of child care services. It should also indicate what criteria the county will use to determine, on a case-by-case basis, when parents who have primary responsibility for providing care to a child six months of age or younger, may be exempt from welfare-to-work participation. The exemption period must be at least twelve weeks and, at county discretion, can be increased to one year for the first child. The exemption period for subsequent children is twelve weeks, but may be increased to six months. Briefly describe the criteria the county will use to determine the period of time a parent or other relative will be exempt considering the availability of infant child care, local labor market conditions, and any other factors used by the county. Additionally, briefly describe how the county will ensure parents needing child care services can access the Resource and Referral Agency.

SEE BELOW

Transportation

Briefly describe how transportation services will be provided. [Reference: WIC Section 10531(g)] SEE BELOW

CHILD CARE:

CalWORKs provides for three stages of child care services. The second and third stages are administered through the Department of Education. The first stage is administered by the county. The county currently processes these child care payments in-house and may continue handling this process in-house or may contract with public or private child care providers for any or all services during stage one.

RECOMMENDATION:

Imperial County should continue to process child care in-house at stage one. Since Imperial County Department of Social Services is a ISAWS (Interim Statewide Automated Welfare System) county, these payments will be issued electronically beginning the first part of the calendar year.

As part of AB1542, Imperial County is required to set up a child care

planning council in conjunction with The County Office of Education. They will make recommendations with respect to child care issues. Suggestions for the membership in this council will be submitted in the immediate future to the Office of Education and the Board of Supervisors. The Department of Social Services will also make available on an as needed basis, co-location space for Office of Education staff to assist CalWORKs recipients in identifying resources and referral opportunities for child care.

TRANSPORTATION:

Imperial County does have a fairly extensive public transportation system. (See Attached) In addition the CalWORKs staff (formerly GAIN) sit on the county transportation board which is responsible for identifying on-going transportation needs for the citizens of Imperial County. (See Attached) For those CalWORKs participants who obtain jobs and have no transportation available, service plans will be developed by CalWORKs staff with the recipient that will utilize existing resources to address the recipient's needs.

**SOCIAL SERVICES TRANSPORTATION
ADVISORY COUNCIL
OF
IMPERIAL COUNTY**

September 30, 1997

CATEGORY	VOTING MEMBER	Term	ALTERNATE
One (1) Potential Transit User, age 60+	BOB CLARK MS Society	Nov 96 Nov 99	EVA PRESLEY Brawley
One (1) Potential Transit User, with Disability	MIKE HACK El Centro	Feb 94- Nov 97	RONALD RUIZ Calexico
Two (2) Service Providers for Seniors, Include Transit Provider if Exists	FLOYD WILLIS Area Agency on Aging HEDDY MCNEER Work Training Center	Nov 95 Nov 98 Nov 96 Nov 99	SUSAN CLINTON Imperial Oasis RICARDO ORTEGA Neighborhood House
Two (2) Service Providers for the Disabled, Include Transit Provider if Exists	SALLY JOHNSON CA Childrens Services LESLIE MORTON Area Board XIII	Feb 94 Nov 97 Nov 95 Nov 98	TED CEASAR Regional Center K C KENNEDY ARC
Two (2) Service Providers for Limited Means	MARY ANN CUIEL Office Employment Training QUECHAN TRIBE	Nov 95 Nov 98 Feb 94 Nov 97	Clinicas De Salud
Two (2) Consolidated Transportation Service Agency (CTSA)	KATHI WILLIAMS Imperial Co Public Works MARY ELLEN REBIK Imperial Co Public Works	Nov 96 Nov 99 Feb 94 Nov 97	TIMOTHY B. JONES Imperial Co Public Works

TECHNICAL RESOURCE MEMBERS		
NAME	PROGRAM\SERVICE	COMPANY/AGENCY
DENNIS GUINAW	County-Wide Transit System	Imperial County Transit
TROY and MARY SEARL	El Centro Dial-A-Ride Imperial Dial-A-Ride	Roadrunner Transportation
ISABEL PACHECO	Brawley Dial-A-Ride	Sunrise Driving Service
DELORIS STINSON	West Shores Dial-A-Ride	West Shores Roadrunner
GERARDO GASCA	Calexico Dial-A-Ride	Calexico Senior Transport

(h) COMMUNITY SERVICE PLAN

Briefly describe the county's plan for providing community service activities. This should include a description of the process the county will follow to determine where community services assignments will be located, and the agencies/entities that will be responsible for project development, fiscal administration, and case management services. If it is not known at this time, the county may provide the specific details of the Community Service Plan as an addendum. [References: WIC Section 11322.6 and WIC Section 11322.9]

COMMUNITY SERVICE:

Community service is a work activity performed in the public and private nonprofit sector which provides participants with job skills that can lead to unsubsidized employment. Community Service is mandated after a new applicant has received aid for 18 months and after current recipients have received aid for 24 months up to the 60 month time limit, when there is no available employment. A county has the option to provide community service as a welfare-to-work activity prior to the 18/24 months for those who are not employed in unsubsidized employment the required number of hours. Imperial County has an established community service program that has worked effectively under the GAIN program for a number of years. This program will be expanded to meet the demand of CalWORKs recipients,

RECOMMENDATION:

Provide community service prior to the 18/24 months as available and in accordance with the recipients welfare-to-work plan.

ANTICIPATED IMPACT:

It is not known at this time how many employable participants will remain on aid for the 18/24 months without securing employment the required number of hours.

After receipt of aid for 60 months, the parent/caretaker must be removed from aid. The children may continue to receive assistance under the state mandated safety net program. The county, at its option, may provide additional welfare-to-work services beyond the 60 months to the parent/caretaker while the children receive these safety net benefits. If so, the participant must engage in community services. There are no

penalties or sanctions for an individual who fails or refuses to cooperate when they have been removed from the grant due to expiration of time limits.

RECOMMENDATION:

Defer a decision on this option until CalWORKs has been operative for a period of time. At such a future time, it would be possible to determine what services/activities are more likely to lead to employment.

(i) WORKING WITH VICTIMS OF DOMESTIC VIOLENCE

Briefly describe how the county will provide training for those county workers who will be responsible for working with CalWORKs recipients who are victims of domestic violence. [Reference: WIC Section 10531(i)]

Until regulations are adopted by California Department of Social Services in consultation with the Taskforce on Domestic Violence established by the Welfare-to-Work Act of 1997, the county may utilize other standards, procedures, and protocols for determining good cause to waive

program requirements for victims of domestic violence, for example, those now used in the GAIN Program. [Reference: WIC Section 11495.15] Please describe the criteria that will be used by your county for this purpose and what approach the county would take to deal with recipients who are identified in this way.

Imperial County Department of Social Services has enjoyed an excellent working relationship with WomanHaven, Inc. since its inception in the late 1970's. An operational agreement between WomanHaven and this department was executed on 2-11-97. The Department of Social Services Director, James Semmes, serves on several coalitions with the WomanHaven Director, Barbara Shaver, currently.

WomanHaven is the primary provider of services to victims of domestic violence in Imperial County. The agency's staff provide consulting and training to many service agencies throughout this county.

The Director of WomanHaven has agreed to provide in depth training for staff in the department. She is agreeable to a formalized referral system and is seriously considering the provision of an on-site counseling program for recipients at our department.

We have attached a copy of our agreement and a possible agenda of training that will be provided when our plan is implemented.

WOMANHAVEN, INC.

DOMESTIC VIOLENCE CRISIS INTERVENTION AND EMERGENCY SHELTER


450 Main Street
El Centro, California 92243
(619) 353-6922

OPERATIONAL AGREEMENT

This Operational Agreement stands as evidence that WomanHaven, Inc. and the Department of Social Services, intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in Imperial County. Both agencies believe that implementation of the WomanHaven Shelter and Center Against Domestic Violence program will further this goal. To this end, each agency agrees to participate in the program by coordinating/providing the following services:

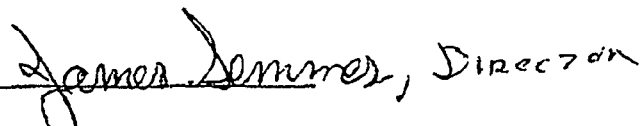
The WomanHaven project will closely coordinate the following services with the Department of Social Services through project staff being readily available to the Department of Social Services for service provision through direct referral of all victims of domestic violence. Specifically: Department of Social Services in working with domestic violence, has an established on-going mutually supportive interrelationship with WomanHaven. Direct referral to one another of program appropriate clientele is available. WomanHaven strives to provide information, support and services to your staff and victims referred. Immediate on-call service is available 24 hours each and every day.

We the undersigned, as authorized representatives of WomanHaven, Inc. and the Department of Social Services do hereby approve the document.


Barbara M. Shaver

WomanHaven, Inc.

Date: January 28, 1997

 James Semmes, Director
For ICVSS

Date 2-11-97



24-HOUR HOTLINE -- 353-8530
Mailing Address: P.O. Box 2219 • El Centro, California 92244

**CREATING A PROCESS OF CHANGE
IN VIOLENT BEHAVIOR OF YOUTH**

TEEN CURRICULUM TRAINING

WOMAN HAVEN, INC.

Facilitators

Barbara M. Shaver, Ph. D., Executive Director, WomanHaven.

Frank M. Marquez, Coordinator, Youth and Family Advocacy Project, WomanHaven.

Judi Klein Pritchard, M.S., Client Advocate, WomanHaven.

Michele McLaughlin, Coordinator, Educational Programs, WomanHaven.

Jessie Cosio, Case Manager, WomanHaven.

Lois Cyr, Executive Director, Big Brothers/Big Sisters

AGENDA

Day I

Topic: Anger and Violence
Understanding the relationship between
anger and violence

- | | |
|-----------|---|
| 8:30-9:00 | Registration/Check in
Continental Breakfast |
| 9:00 | Introduction
Barbara M. Shaver |
| 9:15 | Overview of Agenda
Questions people bring to the training
Lois Cyr and Michele McLaughlin |
| 9:45 | History of Violence; Definitions of Violence
Barbara M. Shaver |
| 10:15 | Break |
| 10:30 | Why Women Stay
Judi Klein-Pritchard,
Jessie Cosio, Michele McLaughlin |
| 11:45 | Lunch
(Will be served on site) |
| 12:30 | Families and Family Environments:
Effects of Violence on Children & Youth
Michele McLaughlin, Lois Cyr, Frank Marquez |
| 2:15 | Break |
| 2:30 | Thinking Processes of Male Socialization
Frank Marquez |
| 3:00 | Adjourn |

AGENDA

Day II

Topic: Communications Skills
The WomanHaven Curriculum

- 8:30-9:00 Check in
 Continental Breakfast
- 9:00 Process Day I
 Barbara Shaver
- 9:15 Anger Management and Violence Prevention, Barbara Shaver
 Setting the Ground Rules, Frank Marquez
 Role of the Facilitator, Michele McLaughlin & Judi Klein-Pritchard
- 9:45 The Curriculum, Barbara Shaver
- 10:30 Break
- 10:45 The Curriculum (continued)
- 11:15 Interdependence & Autonomy, Hierarchial Relationships
 Judi Klein-Pritchard & Michele McLaughlin
- 12:00 Lunch
 (Will be served on site)
- 12:30 Communication, Respect, Support & Trust
 Judi Klein-Pritchard & Barbara Shaver
- 1:15 Sexual Respect
 Frank Marquez
- 2:30 Break
- 2:45 Building Good Relationships;
 Shared Responsibility
 Michele McLaughlin & Lois Cyr
- 3:30 Evaluation and Conclusion

(j) PERFORMANCE OUTCOMES TO MEET LOCALLY ESTABLISHED OBJECTIVES

Please indicate whether there were any local program outcome objectives identified during the CalWORKs plan development process and how the county proposes to track those outcomes. If the county develops alternative outcomes for the CalWORKs program during future collaborative efforts, please submit information on those measures as an addendum to the CalWORKs plan. [Reference: WIC Section 10542]

No specific local program outcome objectives were identified during the CalWORKs planning process. Of course, the goal of ultimate self-sufficiency remains our primary objective for all of our clients. Since our GAIN (Now CalWORKs) and our public assistance programs (AFDC, Food Stamps and Medi-Cal) are fully automated (GEMS and SAWS respectively) we will be able to better track clients than ever before. We will submit an alternative outcomes established for the CalWORKs program during any future collaborative efforts as an addendum to the plan.

(k) PUBLIC INPUT TO THE COUNTY PLAN

Briefly describe the means the county used to obtain broad public input in the development of the CalWORKs plan. [Reference: WIC Section 10531(k)]

(SEE ATTACHMENT)

Groups or Individuals Spoken to Regarding Welfare Reform in Imperial County

*(On More than One Occasion)

1. SDSU class on Public Administration. 11-14-96.
2. San Diego Public Forum on Welfare Reform- 11-16-96.
- *3. PBS-Los Angeles- did nationwide feature presentation on welfare reform impact on rural areas. 2-11-97. (Re-aired 8-25-97)
4. Sacramento state conference on welfare reform. 2-27-97
- *5. Board of Supervisors- Regular input and update on reform legislation. Last time- 7-22-97.
6. Soroptomist Club presentation on 3-18-97.
7. Education Center- Child Care Consortium- discussion of welfare reform impact. First meeting on 3-24-97. Next meeting 11-26-97.
8. IVC. Spoke to 100+ people from all over the county on welfare reform on 4-11-97.
9. El Sol-spanish newspaper did article on IVC presentation.
- *10. IV Press Numerous articles and feature section on welfare reform in Imperial County. Last one 4-13-97. Special edition on welfare reform. Interview with editors of press on 4-21-97.
11. County Retirees Association- formal presentation to group. 4-17-97.
- *12. El Centro City Council- Quarterly updates from task force on homelessness and welfare reform issues. Latest- 11-12-97. (With El Centro School Board)
- *13. El Centro Regional Task Force on Homelessness- On going updates and input. Last time- 9-11-97. Next time 12-11-97 to review plan.
- *14. Interagency Steering Committee and Local Coordinating Committee (LCC) presentations. On-going. Last one 9-29-97.

- *15. Southern Counties Welfare Reform monthly meetings. First one 4-24-97. Last one 9-18-97.
- 16. Community Countdown 2000 presentation -Board of Supervisors- 5-15-97.
- 17. Legal Secretaries Association- presentation to group. 5-19-97.
- *18. Emergency Food and Shelter Committee (FEMA)- spoke to group on welfare reform issues on 6-12-97.
- 19. Did KAMP radio station interview with David Dhillon on welfare reform on 7-9-97. Aired on 7-11-97. (Half-hour show)
- *20. Did interview with Karen Brandon of the Chicago Tribune regarding the impact of welfare reform on rural areas such as Imperial County. She also interviewed GAIN staff and clients on 7-21-97.
- *21. Spoke with Jessie Holiday of Washington D.C. Office of I.V. Press re: latest developments on welfare reform. She had seen rebroadcast of the Lehrer report and also Chicago Times article on our county and was doing following up.
- 22. Attended roundtable conference in Bakersfield with State Welfare Administrators including Director, Eloise Anderson on impact of welfare reform on agricultural industry on 9-5-97.
- 23. Brett Kofford of I.V. Press Interviewed me on welfare issues 9-10-97. Article ran 9-15-97.
- 24. Spoke to Democratic Women's Club on Sunday 9-21-97 on welfare reform issues
- 25. Spoke at Second Annual Interagency Childrens Conference at Barbara Worth Country Club on 9-24-97 on welfare reform.
- *26. ICDSS management team meeting setting up planning implementation guidelines utilizing ACL's, ACIN's, AB 1542 and other materials. First meeting 9-29-97. Last meeting 11-7-97.
- 27. Meet with PIC Board on 11-24-97 on plan overview.
- 28. Entered into agreement with IVC on Welfare to Work Services.
- 29. Entered into agreement with ROP on Welfare to Work Services.

30. Entered into discussions with Office of Education on Welfare to Work Services.

31. Met with California Trade and Commerce Agency on 11-18-97 regarding Job Creation Investment Fund Grant and Employment Training Panel Grant Funds.

Additional Committees working with Welfare Reform Issues:

(See Attached)

ORGANIZATIONS

1. CALEXICO CHAMBER OF COMMERCE
2. CALWORKS' CONSORTIUM
3. CAMPEsinOS UNIDOS' REGION IX HEAD START PARENT POLICY COUNCIL AND HEALTH SERVICES COMMITTEE
4. EL CENTRO CHAMBER OF COMMERCE
5. EMPLOYMENT DEVELOPMENT DEPARTMENT'S EMPLOYER'S ADVISORY COUNCIL
6. IMPERIAL COUNTY DEPARTMENT OF EDUCATION'S CHILD CARE CONSORTIUM
7. IMPERIAL VALLEY BUSINESS/EDUCATION WORKFORCE
8. IMPERIAL VALLEY COLLEGE CAREER OCCUPATIONAL AND PLACEMENT SERVICES ADVISORY COMMITTEE
9. IMPERIAL VALLEY HOUSING AUTHORITY'S FAMILY SELF-SUFFICIENCY PROGRAM COORDINATING COMMITTEE
10. IMPERIAL VALLEY REGIONAL OCCUPATIONAL PROGRAM'S ADVISORY COMMITTEES FOR:
 - AIR-CONDITIONING, HEATING AND REFRIGERATION
 - AUTO BODY, PAINT AND FENDER
 - AUTOMATED OFFICE/INFORMATION PROCESSING
 - BANKING AND FINANCING
 - CAREERS IN LAW
 - CAREERS WITH CHILDREN
 - COMMUNITY OFFICE OCCUPATIONS
 - COMPUTER ASSISTED DRAFTING
 - COMPUTER REPAIR
 - CONSTRUCTION AND BUILDING TECHNOLOGY
 - DIESEL/FARM IMPLEMENT MECHANICS
 - FIRE SCIENCE
 - FOOD TECHNOLOGY
 - LAW ENFORCEMENT TRAINING
 - NURSING ASSISTANT
 - RETAIL TRADES
 - WELDING
11. PRIVATE INDUSTRY COUNCIL OF IMPERIAL COUNTY, INC.

(I) SOURCE AND EXPENDITURES OF FUNDS

Provide a budget specifying your county's estimated expenditures and source of funds for the CalWORKs program on the forms provided (Attachment 2). Your budget should meet the requirement of WIC Section 15204.4 which specifies that each county shall expend an amount for these programs (administration and services) that, when combined with funds expended for the administration of food stamps, equals or exceeds the amount spent by that county for corresponding activities during the 1996/97 fiscal year. [Reference: WIC Section 10531(1)]

SEE ATTACHED

County Plan Budget 1997/98 State Fiscal Year

Section 2

Note: The following categories are for information purposes only and are not an indicator of specific claiming categories

	Total	TANF/State General Fund	CCDBG-FEDERAL	Title XIX	County Funds *	Other **
TOTAL CalWORKs Admin & Services Items (A) thru (D)	\$10,383,019	\$9,189,803	\$4,453,730	\$0	\$1,167,836	\$25,380
(A) TOTAL CalWORKs Single Allocation Items (1) thru (7)	\$8,807,043	\$7,673,827	\$4,453,730	\$0	\$1,167,836	\$25,380
(1) Benefit Administration	\$2,598,918	\$2,249,188	\$1,295,024	\$0	\$349,730	
(2) Program Integrity (Fraud)	\$577,746	\$500,000	\$287,887	\$0	\$77,746	
(3) Staff Development/Retraining	\$115,549	\$100,000	\$57,577	\$0	\$15,549	
(4) Welfare-to-Work Activities	\$4,776,158	\$4,133,442	\$2,752,284	\$0	\$617,336	\$25,380
(5) Cal Learn	\$131,883	\$114,136	\$57,756	\$0	\$17,747	
(6) Child Care - 1st half of 1997/98	\$659,389	\$570,657	\$0	\$0	\$88,732	
(7) Other Activities ***	\$7,400	\$6,404	\$3,202	\$0	\$996	
(B) Child Care - 2nd half of 1997/98	\$1,316,727	\$1,316,727	\$0	\$0	\$0	
(C) Mental Health Treatment	\$90,568	\$90,568	\$0	UNKNOWN	\$0	
(D) Substance Abuse Treatment	\$108,681	\$108,681	\$0	UNKNOWN	\$0	

* When combined with food stamp administration, the total level of estimated county funds for CalWORKs administration and services should meet the requirement of Section 15204.4 of the W&I Code which specifies that counties expend an amount for these programs that, when combined with the amount expended for the administration of the food stamp program, equals or exceeds the amount expended for corresponding activities in 1996/97

(SEE BELOW)

** If other sources of funding are being made available for an activity please identify on a separate page

WAGNER/PEYSER REIMBURSEMENT

*** Please identify "other activities" on a separate page

ESTIMATED FOOD STAMP ADMINISTRATION BUDGET FOR 96-97 IS \$1,122,566 OF WHICH 15% (\$168,385) IS COUNTY FUNDS. MOE IS \$999,451 FOR A TOTAL OF \$1,167,836 INCLUDING FOOD STAMPS
FEDERAL SHARE OF 1ST HALF OF CHILD CARE IS UNKNOWN

(m) ASSISTING FAMILIES TRANSITIONING OFF AID

Please describe how the county will work with families transitioning off aid. The description should include (1) assistance for those individuals who transition off aid due to time limits, and (2) those who leave aid due to employment. [Reference: WIC Section 10531(m)]

RETENTION:

There are no mandated retention activities. A county may, at its option, provide case management and other services for up to 12 months after the first day of employment to employed nonwelfare-to-work recipients and employed former recipients.

RECOMMENDATION: Provide retention services on a case by case basis.

ANTICIPATED IMPACT:

Approximately 35% of the current AFDC population is currently known to be employed within the criteria that meets the federal work participation requirement. It is expected that this number will increase with the emphasis on work. Many of these recipients will require retention services to facilitate long term employment.

(n) JOB CREATION

Please describe the efforts that have been undertaken, or that the county plans to pursue, relating to the job creation plan described in Chapter 1.12 (commencing with Section 15365.50) of Part 6.7 of Division 3 of Title 2 of the Government Code.

JOB CREATION:

A County Board of Supervisors may apply for funds to create effective job creation models to assist CalWORKs recipients in securing new private unsubsidized employment. The funds are to be used to develop a strategic plan or to implement such a plan. Allowable or expected activities of such a planning process include:

1. Plan and coordinate activities that lead to better local linkages between strategic economic planning and development of education and training curricula relevant to jobs that will exist locally.
2. Package economic development and community development projects in a manner that can use capital financing mechanisms, such as the California Infrastructure and Economic Bank.
3. Development of localized labor market information that enables placement of recipients of CalWORKs assistance.
4. Assistance in developing economic development strategies for business expansion and location opportunities, including workforce preparation and other local training services for employees.
5. Target economic development and job creation activities to emerging or growth industry clusters in the local area.
6. Expansion of technical assistance to small business and manufacturers for activities, such as those designed to make business operations

creation funds available. The County would be responsible for::

Appointing or designating a planning group to prepare a grant application and obtain a Resolution from the Board of Supervisors. The application would include a scope of work, a timeline, a budget, and performance standards in accordance with any guidelines submitted.

REGIONAL WORKFORCE PREPARATION AND ECONOMIC DEVELOPMENT ACT:

The public and private sector entities responsible for economic development, education, and workforce preparation must collaborate at the state and local levels to develop an effective workforce preparation system. The act required that on or before April 1, 1998, the Secretary of the Trade and Commerce Agency, the Secretary of the Health and Welfare Agency, the Chancellor of the California Community College, and the Superintendent of Public Instruction shall enter into a Memorandum of Understanding to develop and maintain a state workforce development plan. At least five regional collaboratives will be selected to maximize delivery of employment, training, and education services.

RECOMMENDATION:

That Imperial County actively participate in this process.

(o) OTHER ELEMENTS

Pilot projects: Please include a description of any pilot projects that the county may wish to pursue and submit a separate proposal for, as part of its CalWORKs Program. Should the county later determine an interest in a pilot proposal, this information could be submitted as an addendum to the County Plan.

The county of Imperial does plan to submit a proposal for the Job Creation Investment Fund. It will be submitted separately as an addendum to the plan. The county may pursue additional pilot projects as guidelines and details are released. These would also be submitted as an addendum to the County Plan.

(p) COMPLIANCE WITH REQUIREMENTS OF CalWORKs

Under CalWORKs counties are required to enroll single parent families in welfare-to-work activities for a minimum of 20 hours per week beginning January 1, 1998. 26 hours per week beginning July 1, 1998, and 32 hours per week beginning July 1, 1999. [Reference: WIC Section 11322.8(a)]

Prior to July 1, 1999, counties have the option to require adults in single-parent assistance units to participate up to 32 hours per week. Does your county intend to exercise that option? [Reference: WIC Section 11322.8(a)]

The county of Imperial does not intend to exercise this option prior to 7-1-99. We will require 20 hours minimum per week in welfare-to work activities January 1, 1998; 26 hours per week July 1, 1998 and 32 hours per week July 1, 1999. Given the high unemployment in Imperial County (fluctuates between 22%-32%) it is felt that implementing higher hour per week requirements initially would be an unrealistic expectation.

(q) INTERACTION WITH AMERICAN INDIAN TRIBES

Please describe the discussions that have occurred with respect to administration for the federally recognized American Indian Tribes located within your county. This should include whether the county will administer the program, whether the tribes will administer their own approved tribal TANF program, or whether there will be joint county/tribal administration. [Reference: WIC Section 10553.2]

On 9-29-97, a letter was written to the Quechan Tribal President, Mike Jackson, to ask if the tribe was interested in administering its own TANF program. Back-up material was provided. Subsequently, our department was contacted by a tribal representative, Marilyn Swafford, who had several discussions with our agency to discuss this possibility. On 11-13-97, CDSS sent a letter to all tribal representatives urging their participation in the county planning process. On 12-1-97, I spoke with Lewis G. Mazei, Tribal Grants Writer, regarding a decision as to whether or not the tribe would be pursuing its own TANF program. I faxed him copies of materials previously sent to the tribe. He indicated to me that tribal staff has been discussing this issue and will be making a recommendation to the Tribal Council in the immediate future with respect to their pursuing their own TANF program..

JAMES SEMMES
DIRECTOR

IMPERIAL COUNTY
DEPARTMENT OF SOCIAL SERVICES

P.O. BOX 930
EL CENTRO, CA 92244 - 0930
TELEPHONE: (619) 337-6884

9-29-97

Mike Jackson, Tribal President
Quechan Indian Tribe
Yuma, AZ 85366


Dear Mr Jackson:

California has recently approved AB 1542 which implements federal welfare reform (P.L. 104-193) in our state. Under the provisions of AB 1542, AFDC (Aid to Families with Dependent Children) and GAIN (Greater Avenues for Independence) are merged into a new program called CalWORKs (California Work Opportunity and Responsibility to Kids). The bill, which is several hundred pages long, details the provisions of welfare reform and gives counties the responsibility to develop its plan for implementation by the end of the calendar year. Section 34 of the bill and Section 10553.2 of the Welfare and Institutions code (See Attached) allows federally recognized American Indian tribes with reservation lands in this state to administer their own program pursuant to federal law. It further states that: "(d) Each county , in the administration of the CalWORKs program, shall consult with all federally recognized tribes within any portion of the county, for the purpose of providing American Indian recipients with equitable access to assistance under the state program or an approved tribal TANF (Temporary Assistance to Needy Families) program if implemented in the county, to determine county expenditures for tribal recipients, and for the consideration of transfers of funding and administration responsibilities to those entities."

If your tribe is interested in administering its own TANF program, or if you would like to discuss this further, please contact me at your convenience. We plan to submit our plan to our Board of Supervisors in December, 1997 for implementation in January, 1998. We would like to include your tribes position on welfare reform implementation in our county plan.

I look forward to hearing from you.

Sincerely,


James Semmes, Director
Department of Social Services

Phone: (760) 337-6884
FAX: (760) 370-0492

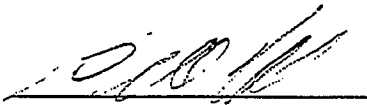
CERTIFICATION

THIS PLAN HAS BEEN DEVELOPED IN ACCORDANCE WITH THE APPROPRIATE FEDERAL, STATE AND COUNTY LAWS AND REGULATIONS. THE TERMS OF THIS PLAN, INCLUDING ALL CERTIFICATIONS WITHIN THIS PLAN, AND ALL APPLICABLE LAWS AND REGULATIONS WILL BE FOLLOWED DURING THE IMPLEMENTATION AND EXECUTION OF THIS PLAN.

County Social Services Director's
Signature


James Semmes, Director

Chairperson of the Board of Supervisors
Signature


Bill Cole, Chairman

(It is expected that the County Board of Supervisors will take a formal action to approve this plan.)